



# APPLICATION FORM

## LICENCE FOR REPRODUCTION OF SOUND RECORDINGS

### APPLICANT'S DETAILS

<b>Applicant/Business Name:</b>			
<b>ABN:</b>			
<b>Business Postal Address:</b>	<b>Phone Number:</b>		
	<b>Email:</b>		
	<b>Website:</b>		
<b>Name of Contact Person:</b>			
<b>Title of Contact Person:</b>			

### A. IMPORTANT INFORMATION

1. The ARIA Reproduction Licence does not provide you with the right to perform, broadcast or communicate the sound recordings or musical or literary works embodied in the sound recordings nor the right to authorise others to do so. Permission to do so must be obtained from the copyright owner or from an organisation authorised to grant such licences, such as OneMusic Australia.
2. The ARIA Reproduction Licence does not provide you with the right to reproduce the musical or literary works embodied in any sound recording and permission to do so must be obtained from the copyright owner or from an organisation authorised to grant such licences, such as the Australasian Mechanical Copyright Owners Society Limited (AMCOS).
3. The ARIA Reproduction Licence does not provide you with the right to use film clips, music videos or other cinematographic films embodying the sound recordings. Please contact ARIA if you wish to reproduce music videos.
4. The ARIA Reproduction Licence applies to those sound recordings that fall within the scope of the ARIA repertoire. A list of the ARIA Licensing Copyright Owners and Labels can be found on the [ARIA website](#). Certain sound recordings are specifically excluded from the scope of the ARIA Reproduction Licence.
5. This is an application only and it does not constitute a licence or permission to reproduce sound recordings.
6. Upon approval by ARIA of an ARIA Reproduction Licence application, payment of a non-refundable Initial Guarantee will be required for specific licences prior to contract execution by ARIA. The ARIA Reproduction Licence does not commence until the Initial Guarantee has been paid and the Licence has been signed by you and ARIA.

### B. PRIVACY STATEMENT

ARIA respects the privacy of your personal information. We handle your personal information in accordance with the *Privacy Act 1988* (Cth). This Privacy Statement explains our policy for handling personal information and should be read in conjunction with our [Privacy Policy](#) which provides more detailed information about how we collect, use and store your personal information.

**COLLECTION** - We need to collect the information requested below for the purpose of assessing your licence application and if approved, granting you a licence for the reproduction of sound recordings, and for closely related business purposes.

**CONSEQUENCES OF NOT PROVIDING INFORMATION** - If you do not provide all of the information requested, it may prevent us from processing your licence application.

**USE AND DISCLOSURE** - We will use and disclose personal information only for the purposes for which it is collected or in accordance with the Privacy Act, including:

- assessing your application and if approved, administering your licence agreement;
- maintaining licensing records;
- providing information to ARIA licensees on licensing matters and music industry events. If you do not wish to receive this type of information, please contact our Privacy Officer;
- providing information to the Phonographic Performance Company of Australia Ltd (PPCA) and OneMusic Australia for the purpose of their licensing activities;
- providing information to third party contractors that provide services or perform functions on our behalf;
- providing information to ARIA licensors for the purpose of verifying that you hold an ARIA licence;
- providing information as authorised or required by law; and

- with your consent.

**ACCESS** – Under the Privacy Act, you have the right to seek access to any personal information that we hold about you, unless we are permitted by law to withhold access to that information. Any requests for access to your personal information should be made in writing to the Privacy Officer at ARIA, PO Box Q20, Queen Victoria Building NSW 1230.

For more information about how we handle your personal information, please refer to our detailed Privacy Policy at [www.aria.com.au](http://www.aria.com.au).

## DETAILS OF YOUR PROPOSED REPRODUCTION OF SOUND RECORDINGS

### C. NATURE OF YOUR BUSINESS/SERVICE – Please tick the category applicable to your application.

**BACKGROUND MUSIC PROVIDERS LICENCE**

*For the reproduction of sound recordings to proprietary hardware or software developed by or owned by you for supply to customers who:*

- own commercial premises (for example, restaurants/cafes, gyms, fitness centres, retail stores);
- are jukebox operators or who supply jukebox systems to pubs, clubs and DJs;
- provide music on hold services; or
- provide in-flight entertainment services.

Do you provide proprietary music systems, equipment or hardware to your customers?

YES

NO

Do you provide software or an app to your customers?

YES

NO

Do you provide music updates to your customers?

YES

NO

How often do you provide music updates to your systems?

How are the updates delivered to your systems?

Do you provide advertising as part of the music service?

YES

NO

Do you provide music content to jukebox operators?

YES

NO

Please provide information on the type of content and/or programming that you are supply/producing for your customers:

**DANCE INSTRUCTORS**

*For the reproduction of sound recordings for dance instructors and dance teachers, including line dance instructors, for teaching purposes.*

This licence is administered by OneMusic Australia on behalf of ARIA and AMCOS. Please contact OneMusic Australia at:

- **Website:** [www.onemusic.com.au](http://www.onemusic.com.au)
- **Email:** [hello@onemusic.com.au](mailto:hello@onemusic.com.au)

**MUSIC THERAPISTS**

*For the reproduction of sound recordings by Australian Music Therapy Association Inc members to use as a part of their music therapy sessions.*

Are you a registered member of the Australian Music Therapy Association Inc?

YES

NO

What is the maximum number of sound recordings that you will reproduce during a year?

200

500

**TELEVISION PRODUCTION COMPANIES & TELEVISION BROADCASTERS**

*For the reproduction ("synchronisation") of sound recordings in television programs.*

There are several restrictions with this licence. Please contact ARIA Business Affairs to discuss your licensing requirements:

- **Email:** [business.affairs@aria.com.au](mailto:business.affairs@aria.com.au)

<input type="checkbox"/>	<b>OTHER</b>
Please provide a brief description of your service and how you use sound recordings and/or music videos:	

**D. ADDITIONAL INFORMATION – Please answer these questions where relevant.**

**NOTE:** If you are applying for a Music Therapist Licence please only answer questions 1–8.

1. Date of commencement of the proposed reproduction of sound recordings		
2. Who will your service be supplied to?	<input type="checkbox"/> Venues (e.g. pubs, clubs, theatres) <input type="checkbox"/> Restaurants/cafes <input type="checkbox"/> Commercial premises (e.g. hairdressers, offices, hotels) <input type="checkbox"/> Retail premises (e.g. shopping centres) <input type="checkbox"/> Background music systems providers <input type="checkbox"/> Private parties/events <input type="checkbox"/> Fitness instructors/gyms <input type="checkbox"/> Jukebox operators <input type="checkbox"/> Music therapy sessions ( <i>N.B. this is only applicable for AMTA Members</i> ) <input type="checkbox"/> Other (please specify): <hr/>	
3. In what format do you propose to store the reproductions? (i.e. WAV, WMA, MP3, AAC or other)		
4. What will the reproductions be stored on? (e.g. digital music system, hard drive, app, CD, USB, tablet)		
5. Where will the original music be sourced from?		
6. Is the music catalogue you wish to reproduce/supply commercially available within Australia?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
7. Where will the original source of your sound recordings (e.g. CDs) be stored?	Storage Address: <hr/> <hr/>	
8. Will the sound recordings be available within 7 days if required for auditing purposes? Please note proof of ownership is required for the duration of the agreement.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
9. Estimated number of hardware or software systems to be produced/supplied per month:		
10. Breakdown of estimated gross revenue per month from this business (e.g. approx. gross revenue per customer per month):		

**E. TECHNOLOGICAL PROTECTION – Please provide the following information.**

1. A complete technical analysis of the storage formats you intend to use for sound recording and how are reproductions are to be made/stored/transferred:

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2. What reproduction encryption methods and copy control technology software do you use to prevent further or unauthorised reproductions of sound recordings being made (for example, prevention of copies of the sound recordings being made by your customers or others):

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3. A complete summary of all anti-piracy measures:

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**EXECUTION**

**F. DECLARATION - I state all the information above to be correct and accept the terms set out above.**

<b>Signed by / for and on behalf of the Applicant:</b>	
<b>Print Name:</b>	
<b>Date:</b>	

**G. SUBMISSION OF APPLICATION**

Once completed, send the application to:

<b>BY EMAIL:</b> <a href="mailto:business.affairs@aria.com.au">business.affairs@aria.com.au</a>	<b>OR</b>	<b>BY POST:</b> ARIA Business Affairs ARIA PO Box Q20, Queen Victoria Building, NSW 1230
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